

## RFP D-25-01 - December 17, 2025

Preproposal Conference & Limited Access Facility Tour  
December 17, 2025  
Q&A

Vendors must become acquainted with accreditation policy and procedure. Accrediting bodies are listed in the RFP.

The Mental Health Pod is for chronic mental health issues. 24 hour observation and an officer is there. 60% of the population has been diagnosed with a mental health issue.

1. What is the capacity of the mental health unit?  
A: The mental health unit has 60 beds.
  
2. Is statistical data available?  
A: The RFP contains statistical data in an Excel file.
  
3. Is MAT (Medically Assisted Treatment) accessible?  
LCSO has agreements in place for inmates to receive Medically Assisted Treatment (MAT) outside the facility. No injections are administered on-site. There are detention contracts specifically for pregnant female inmates to obtain methadone treatment. Disc Village is contracted to provide MAT services externally. Heritage Health Care serves as the external medical provider. The physician makes the assessment as to whether outside medical care is necessary.
  
4. What is the situation regarding Hep-C treatment, such as Hep-C laboratory tests?  
Testing and treatment alternatives are offered by external providers. This encompasses HIV and STD testing. Community partners collaborate with inmates to discuss treatment options.
  
5. Is dialysis available at the facility?  
Dialysis is not conducted on-site. X-ray services are available on-site on Mondays and Thursdays.
  
6. Are you interested in onsite Dialysis?  
In the past, dialysis was conducted onsite; however, due to lack of compliance by inmates, the facility decided to pursue an off-site alternative.
  
7. Are pill passes conducted during the same shift, or are they distributed across the AM and PM shifts?  
Pill passes are conducted during both the AM and PM shifts. There are two medication carts, and four staff members are assigned to distribute the pills. The equipment is owned by the County. Elevators are accessible at the facility for the pill distribution.

8. Do you possess an electronic medical records system?  
Detention utilizes Correctek, and we manage the server. The possibility of changing the system is available for discussion. Please include your recommendations in your bid response.
9. What is the jail management system?  
The Facility currently utilizes JMS, but we are considering Pro Phoenix around mid-year.
10. Are grievances done by paper?  
Yes.
11. Are sick calls submitted via kiosk or on paper?  
Sick call forms are provided in paper format.
12. What is the Average Daily Population (ADP) for bid purposes?  
The Average Daily Population (ADP) is 1,000.
13. Would you like the proposal responses to incorporate hospice care?  
Since the Leon County Detention Facility (LCDF) hospice care area opened, there has been one hospice patient, and the hospice vendor is responsible for managing the patient's care. Additionally, security is present in the hospice room when inmates are present.
14. Is there a non-compete clause in place for the current Hospice vendor's existing staff?  
It is not known if there is a non-compete clause.
15. Are staggered checks for close observation being conducted by security as required?  
Yes, facility security performs checks on inmates who are under close observation.
16. What is the total number of beds available in the infirmary?  
There are between 8 and 10 beds allocated to females and 15 beds allocated to males in the infirmary. In addition, there are one and two negative airflow rooms designated for females and males, respectively.
17. What is the number of rooms with negative airflow?  
There is one room designated for females and two rooms allocated for males.
18. Is there an exam or triage area in each Pod?  
Pods do not include a triage area. Inmates are directed to medical.

19. What are the hours of the dentist?

Dental hours of operation are from Monday to Thursday, 8am to 5pm.

20. What items are kept in the Pharmacy area?

The onsite pharmacy contains medications, sharps, and a refrigerator for drugs that need to be kept cold. Access to the pharmacy is restricted to nurses only. Narcotics are not kept in the pharmacy; instead, they are stored in a separate locked section within the RN and Charge Nurse station area.

21. Is there an elevator available for medical carts?

Yes, elevators are available for medical carts.

22. Do you provide reimbursement to vendors for off-site medical services?

No, we reimburse only Heritage Health Care, the external medical provider. It is the Physician's responsibility to assess whether outside medical care is necessary.

23. Are pharmacy expenses reimbursed?

Some pharmacy expenses are reimbursed, while others are included in the base costs.

24. Are there any caps on pharmacy expenses?

Currently, there are no caps, but an Addendum to the RFP will be available on the website that will cover Pharmacy.

25. Will the addendum specify the types of medications that could be limited and the annual quantity?

We are in the process of determining that information.

26. What is the budget?

The budget for inmate medical services is to be determined according to the proposals received.

27. What is the monthly budget allocated for the pharmacy?

Pharmacy expenditures are reimbursed between \$7,000 and \$9,000 every month. A significant portion of these expenses is attributed to HIV medications.

28. Is there a separate juvenile facility?

We collaborate with Jefferson County to accommodate juveniles. Currently, there are four juveniles on site, and they must be adjudicated as adults.